



# JACK AND JILL PLAYGROUP

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## NEWSLETTER - AUTUMN TERM 2

We are now in the middle of our Autumn term and all the children have settled quickly again. We had a very disjointed start to the new school year with the closure of the playgroup due to COVID cases earlier this term. The children have adapted to the new routines and procedures brilliantly entering playgroup independently and lots of handwashing our `new normal`.

Thank you to all our parents and carers for supporting us with this transition into our care.

### LEARNING AND PLAY OPPORTUNITIES - WHAT IS A KEY PERSON?

What a key person does: your child`s key person will build a positive relationship with your child, so they feel safe and secure within our setting. They observe your child, concentrating on getting to know your child, what they like playing and how they play, we do this through providing lots of creative, physical, and challenging activities but also importantly, talking and listening to your child so we can then provide the care and learning opportunities to meet their individual needs. Any information you provide about your child`s interests, development and experiences at home will help them or if you have any concerns, parents are welcome to telephone or email to speak to their child`s keyperson. Unfortunately, we were unable to hold a parent day this term, parents will receive a short report regarding their child`s progress before the end of term.

### NEW STAFF - KEYPERSON

We would like to welcome back Jo, who has been with us for several years, Jo is a Level 3 practitioner who is covering the maternity leave of Sarah and Louise until next year. A warm welcome to our newbies Leona Wood Level 2 practitioner returning to practice after a long break from childcare and Trudie Carter an experienced Level 2 practitioner both joined the team on the 1<sup>st</sup> of November`21.



### BBC CHILDREN NEED DAY - FRIDAY 19TH NOVEMBER 2021

The children will be taking part in lots of fun and exciting activities during the week to get involved in Pudsey`s Big Day and raise money for children in need. We will be dressing up baking spotty cakes, face painting and lots of craft activities. Children are welcome to dress up in yellow, spots or their Pudsey creations and have fun all week not just on Friday. We will be collecting donations on the gate.

### AGM - ANNUAL GENERAL MEETING

Due to the ongoing pandemic that led to the closure this term, we were unable to hold a physical Annual General Meeting (AGM) with parents which makes it difficult to meet our legal and statutory requirements of our playgroup constitution in the usual way. The playgroup constitution sets out the rules that governs our charitable pre-school.

Delia works on behalf of the Jack and Jill Playgroup parent committee in a paid position and reports to the chairperson (currently Diana Rye), to ensure we meet the legal and statutory requirements of our playgroup constitution and manage the day-to-day business of the provision.

At the AGM we present our audited accounts and minutes from the previous year, report our progress and what work we have done during the year. This meeting also gives parents the opportunity to vote on any committee matters, policy and committee member changes.

To meet our statutory requirements to the best of our ability we have sent out with this newsletter an email to all sixty-five parents a copy of 2020 AGM minutes which includes the existing committee member list, a signed copy of the audited accounts for 2020 and a copy of the Treasurers report 2020. We then ask parents to read and **reply by email by the 19<sup>th</sup> of November`21** to say they have received the documents and to either agree or disagree that the minutes were accurate and that the audited accounts be accepted as a true financial account. It is important that these steps are followed to ensure we are transparent when dealing with the finances on behalf of the playgroup and that all profits benefit the children and families within our community. We hope to get together in a meeting in the New Year`22 and we would like to involve more parents on to the committee as officer positions of Chairperson, Treasurer and Secretary will need to be replaced. If any parents are interested in

supporting our playgroup in this way, please speak to Delia. Thank you in advance for your support.



### LITTLE URCHINS - PHOTOGRAPHER - TUESDAY 30<sup>TH</sup> NOVEMBER`21

Our photographer Faye will be coming in to take the children`s photograph during the sessions, we have a Christmas and a Fairy Theme this year. If you wish for your child to have photos taken but your child does not attend on this day. Then you can drop your child at the gate anytime during the session we will bring in your child to be photograph, while you wait, and return to you at the gate. I hope this makes sense!

Once the photo day has been completed the images can be viewed on the proof and photos are sold online.

### DATE FOR DIARY - CLOSED - FRIDAY 17<sup>TH</sup> DECEMBER`21 - XMAS PARTY

We will be closed to normal childcare on the last day of term for Christmas parties. We will be holding two parties and invitations will go out shortly with your child`s party time.




### LUNCH CLUB - HEALTHY CHOICES

Please ensure that lunches provided from home are light healthy lunches that do not contain sweets, or nuts including peanut butter, chocolate spread and **no drinks** including milk shakes. We provide water, milk but also sugar free squashes at mealtimes. We sit down to eat together as you would at home and encourage the children to firstly choose water or milk which are drunk out of cups. Thank you.

### WINTER CLOTHING - NAME EVERYTHING PLEASE

Please ensure that we have a named backpack/bag for your child at playgroup. This should have a full set of clothes including nappies/wipes and spare shoes to remain on their peg. Parents will be called/text to drop additional clothing if we do not have this provided during session. Thank you.



Please ensure that your children have been dressed appropriately for the weather, for inside and outside play as our children have the choice to play in both areas throughout the session regardless of the weather.

As we will be using our outdoor play provision daily during all seasons, we ask that parent provide their child with named wellingtons in a plastic bag which can be kept on their peg; these can then be changed into during session.

Can we please also request no pull up type nappies and no under popper vests; these can be tricky when changing young children.

**UNPAID FEES ARE BECOMING AN ISSUE - ALL FEES SHOULD BE PAID WITHIN 2 WEEKS OF INVOICING AND SHOULD BE NO MORE THAN 2 WEEKS IN ARREARS AT ANYTIME. THIS TERM THERE IS A CUT OFF DATE OF 13<sup>TH</sup> DECEMBER`21 FOR ALL FEES TO BE PAID. SESSIONS ARE £13:00 AND LUNCH FEES ARE £2:50 PER LUNCH. NO MORE SESSION CHANGES PLEASE UNTIL THE NEW YEAR. THANK YOU.**

### **PLAYGROUP SICKNESS**

What we would like parents to help delay spread of infection to other children and practitioners during this term leading up to Christmas Break.

Although our policy is usually to say that normal colds, runny noses are fine at playgroup and is part of everyday seasonal sharing of germs, at this time, we ask that if your child is unwell, runny nose or has a cough, their immune system may be lowered and then they are at greater risk, so please do not bring them to playgroup. Children will need rest and good hydration at home until they are well again.

Do not bring children who have a cough or a temperature or had a temperature during the night.

Do not bring children who have had diarrhoea and or sickness for a clear 48 hours of the last attack.

Do not bring children that have or are recovering from the normal childhood ailments such impetigo, conjunctivitis until they are completely better.

Do not bring in children that seem well but are still on medication such as anti-biotics or have taking Calpol or another temperature lowering medication.

Please remind your children to wash hands with soap regularly and supervise their hygiene routines more closely at home.

Ensure we have all your up-to-date emergency details, and someone remains contactable while your child is at playgroup.





CHANGE OVER TIMES- COLLECTIONS AND ARRIVALS

A reminder of our policy, which is stated in our terms and conditions on registration that an authorised person collecting children (other than parents) must be over 18 years. Make sure you ask authorised person collecting your child to make themselves known to the staff on the gate, state the child they are collecting and give the password. You may be challenged!

*THANK YOU FOR YOUR CONTINUED SUPPORT*

*DELIA/SALLY*