

Child`s Name:

Keyperson:

Time:

JACK AND JILL PLAYGROUP
PARENTS OPEN MORNING 9:00 am to 12:00 noon
MONDAY 3RD JUNE` 24

Dear Parent

PARENTS OPEN MORNING 9:00 am to 12:00 noon

We will be holding parent meetings on the above date and would like to invite you to meet with your child's key person to discuss and review your child's progress. We hold meetings twice a year as this is a more formal opportunity to discuss children`s progress, complete transitions, 2-year-old checks and ask any questions about your child's education/care at playgroup. Your child`s learning journal will be available to look through but will ask that it remains in the setting.

Staff would appreciate your help in keeping these discussions to a maximum of 15 minutes as we have lots of children to discuss. Please wait until your child`s key person becomes free so that we can maintain keyperson/parent confidentiality.

If you are not able to attend during the morning or wish to arrange a more convenient date or time, please speak to your child`s keyperson directly. Your child`s keyperson can telephone you if that is more convenient just note your contact telephone number on the return slip.

Sally and Delia will be available in the morning if you have any outstanding questions about the setting. Hopefully some of our committee officers who are Candis Wiles, Lisa Butcher, and Emma Ray will also be around if you are interested in joining our parent group.

Playgroup will be closed. No childcare during the day.